

## DECLARATION OF THE OPERATOR ON THE PROCESSING OF PERSONAL DATA

The operator **4future, s.r.o.**, with its registered office at Lužná 3, 851 04 Bratislava - Petržalka, Business ID No.: 50 977 610 (the "Operator"), in order to ensure the protection of the rights of data subjects, has adopted appropriate technical and organizational measures that declare the lawful processing of personal data. Furthermore, the Operator has put in place a transparent system for recording security incidents and any questions from data subject as well as from other persons.

The data subject may obtain individual information by telephone, e-mail or in person using the contact details below:

**4future, s.r.o.**

Lužná 3

851 04 Bratislava - Petržalka city district

Tel.: +421 903 692 556

email: [info@forfuture.sk](mailto:info@forfuture.sk)

or on the Operator's website: <https://www.forfuture.sk/ochrana-osobnych-udajov>.

Below we provide information on the processing and protection of personal data in accordance with Regulation (EU) No. 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (the "Regulation"), which repeals Directive 95/46/EC (General Data Protection Regulation) and Act No. 18/2018 Z.z. on the Protection of Personal Data and on Amendments and Additions to Certain Acts, as amended (the "Act").

### 1. Operator

**4future, s.r.o.**

Lužná 3

851 04 Bratislava - Petržalka city district

Business ID No.: 50 977 610

*The company is registered in the Commercial Register of the District Court Bratislava I, Section Sro, Insert 121469/B.*

We process your data for our own purposes as the Operator. This means that we determine the purposes for which we collect your personal data, determine the means of processing and are responsible for their proper implementation.

### 2. List of our processors and recipients who process your personal data

The Operator may in certain cases also process the personal data of data subjects through processors who are authorized to process personal data in accordance with Article 28 of the Regulation.

Processors process the personal data of data subjects on behalf of the Operator. The processing of personal data by the processor does not adversely affect the exercise and enjoyment of the data subject's rights. The Operator shall only use processors providing appropriate technical, organizational, and other measures to ensure that the processing complies with the requirements of the Regulation, and that the protection of the data subject's rights is fully ensured.

**4future, s.r.o.**

Lužná 3  
851 04 Bratislava  
Slovak Republic

Business ID: 50 977 610  
TAX ID: 212 056 1223  
VAT: SK2120561223

Tel.: +421 903 692 556  
web: <https://forfuture.sk>  
email: [info@forfuture.sk](mailto:info@forfuture.sk)



The Operator uses the following categories of processors and recipients when processing the personal data of data subjects:

- companies providing technical solutions, web hosting services, maintenance and support of IT systems used by the Operator,
- companies providing accounting and tax services,
- business partners in the field of building supervision, building structural assessment, auditors, or experts (especially in the fields of electrical engineering, civil engineering, mechanical engineering and occupational health and safety),
- delivery companies in case of delivery,
- state administration and public authorities to exercise control and supervision.

### **3. Purpose of processing personal data**

On behalf of 4future, s.r.o. as the Operator, we only collect from you the data that we actually need to provide you with a fully-fledged service relating to the assessment of real estate and renewable energy projects. The purposes of the processing of personal data for each procedural step are:

- When communicating with clients by telephone, in person, by electronic/paper mail or via the online contact form, we process data within the meaning of Art. 6 para. 1 (f) of the Regulation - legitimate interest for the purpose of responding to an enquiry/suggestion or question submitted by you regarding the services provided and products supplied, where it is necessary to verify the relevance of the request or to carry out any subsequent contact with you as a data subject.
- In the case of expressing interest in our services, when creating an order for services by telephone, in person, by electronic/paper mail, we process data within the meaning of Art. 6 para. 1 (b) of the Regulation - where the processing of data is necessary to carry out the necessary measures according to your requirements as the customer before the conclusion and confirmation of the order, i.e., during the pre-contractual relationship process - e.g., identification of the customer during the creation, definition or modification of the order, determination or change of the address and time of delivery, or the completion of other necessary data for the conclusion of the order.
- After confirming the order, i.e., after the contractual relationship between the Operator 4future, s.r.o. and you as a data subject, the customer, in the necessary cooperative communication with the client, when informing about changes in the status of the order, in the final personal delivery, or in the preparation and issuance of the tax document (invoice), we process data within the meaning of Art. 6 para. 1(b) of the Regulation - where the processing of data is necessary for the performance of a contractual relationship to which you, as the data subject client, are a party.

### **4. List of personal data processed**

- Details required to send a message via the online contact form
  - Name and surname:
    - *Company name*
    - *Electronic mail address*
    - *Phone number*

- Data required for order/contract execution
  - Company name
  - Registered office or other correspondence address
  - Identification data of the company (Business ID, tax identification number, VAT, registration in the Commercial Register of the Slovak Republic)
  - Contact person's e-mail address
  - Telephone number of the contact person
  - Signature of the statutory representative
- Invoicing data
  - Company name
  - Registered office or other correspondence address
  - Identification data of the company (Business ID, tax identification number, VAT, registration in the Commercial Register of the Slovak Republic)
- Contact details in case of delivery
  - Company name
  - Registered office or other correspondence address
  - Telephone number of the contact person
  - Contact person's e-mail address

## **5. Period of processing and storage of your personal data**

Your personal data that we have processed or are processing within the meaning of Art. 6 para. 1 (b) of the Regulation - in the framework of the fulfilment of the obligations of the Operator 4future, s.r.o. towards our customers and clients, we further process for the purpose of fulfilling our legal obligations in the field of taxes and accounting, which are imposed on us by generally binding legal regulations (e.g., storing individual accounting records of your confirmed orders and invoicing for the purpose of delivering the output documents of the contracted service to your contact address within the meaning of Act No. 431/2002 Z.z., on Accounting as amended, for cases of proving the fulfilment of your tax obligations in accordance with tax legislation Act No. 595/2003 Z.z., on Income Tax, Act No. 563/2009 Z.z., on Tax Administration, etc.), we must keep them for the period of time stipulated by the relevant legislation. In any case, however, we follow the principle of minimizing the retention of personal data within the meaning of Art. 5 para. 1(e) of the Regulation and therefore your personal data that are not subject to archiving under specific legislation will be deleted or anonymized.

Personal data processed within the meaning of Art. 6 para. 1 (f) of the Regulation - on the basis of legitimate interest, which were obtained in response to an enquiry/suggestion or question submitted by you regarding the services provided and products supplied, where it was necessary to verify the relevance of the request or to carry out any subsequent contact of the client/contacted person, after the equipment has not been subsequently forwarded to the pre-contractual or contractual relationship, are immediately deleted.

As the data operator, we will ensure the erasure of personal data without undue delay after:

- all contractual relationships between you and us as Operator have been terminated; and/or
- all your obligations to the Operator have ceased; and/or
- all your complaints and requests have been dealt with; and/or

---

### **4future, s.r.o.**

Lužná 3  
851 04 Bratislava  
Slovak Republic

Business ID: 50 977 610  
TAX ID: 212 056 1223  
VAT: SK2120561223

Tel.: +421 903 692 556  
web: <https://forfuture.sk>  
email: [info@forfuture.sk](mailto:info@forfuture.sk)



- all other rights and obligations between you and us as Operator have been settled; and/or
- all the purposes of the processing provided for by law or the purposes of the processing for which you have given your consent have been fulfilled, if the processing was carried out on the basis of the data subject's consent; and/or
- the period for which consent was given has expired or the data subject has withdrawn his or her consent; and/or
- the data subject's request for erasure of personal data has been granted and one of the grounds justifying the granting of that request has been met; and/or
- a legal event determining the end of the purpose of the processing has occurred and at the same time the protective retention period defined with regard to the principle of minimizing the retention period of personal data has expired;
- and, at the same time, the legitimate interest of the data Operator does not continue, all obligations laid down by generally binding legal regulations which require the storage of the personal data of the data subject (in particular for archiving purposes, tax inspection, etc.) or which could not be fulfilled without their storage have ceased to exist.

In any case, we do not systematically further process any personal data collected incidentally for any purpose defined by us. Where possible, we inform the data subject to whom the accidentally obtained personal data belong of their accidental acquisition and, as the case may be, provide them with the necessary cooperation to regain control of their personal data. Immediately after these necessary actions to resolve the situation, we will immediately dispose of all accidentally collected personal data in a secure manner.

If you would like further information about the specific retention period of your personal data, please contact us using the contact details provided.

## **6. Disclosure of data**

Our company does not disclose the collected data in any case. The publication of any personal data on the Operator's website <https://www.forfuture.sk> is preceded by the consent of our clients and the parties concerned to their disclosure.

## **7. Cross-border transfer of personal data**

There is no cross-border transfer of personal data.

## **8. Rights and obligations of the data subject**

- The customer is obliged to provide only complete and truthful information.
- The customer undertakes to update his/her data in case of a change, at the latest before the first order following the change is placed.
- The customer undertakes that if he/she provides personal data of a third party (name, surname, telephone number), he/she does so only with his/her consent and that the data subject is aware of the procedures, rights and obligations set out on this website.
- As our client and the data subject, you have the right to make decisions about the handling of your personal data within the specified scope. You may exercise the rights set out below in person, by telephone or by email (electronic mail) using the contact details below:

**4future, s.r.o.**

Lužná 3

851 04 Bratislava - Petržalka city district

Tel.: +421 903 692 556

email: [info@forfuture.sk](mailto:info@forfuture.sk)

**We will reply as soon as possible, but always within 30 days of receiving your request. The applicable legislation and the Regulation or the Act provide you in particular with:**

**Right of access** - You have the right to request confirmation from us as to whether your personal data is being processed and, if so, to obtain a copy of that data and additional information pursuant to Art. 15 of the Regulation or Section 21 of the Act. In case we collect a large amount of data about you, we may require you to specify your request for the range of specific data we process about you.

**Right to rectification** - In order to ensure that we only process personal data about you that is up-to-date at all times, we need you to notify us of any changes as soon as they occur. If we process incorrect data about you, you have the right to request its correction.

**Right to erasure** - If the conditions of Article 14 of the Regulation or Article 23 of the Act are met, you may request the erasure of your personal data. You can therefore request erasure if, for example, you have withdrawn your consent to the processing of your personal data and there is no other legal basis for the processing or if we are processing your personal data unlawfully or if the purpose for which we processed your personal data has ceased and we are not processing it for another compatible purpose. However, we will not delete your data if it is necessary for the establishment, exercise, or defence of legal claims.

**Right to restriction of processing** - If the conditions of Article 18 of the Regulation or Article 24 of the Act are met, you may request us to restrict the processing of your personal data. You can therefore request a restriction, for example, when you object to the accuracy of the data processed or if the processing is unlawful and you do not want us to delete the data but need the processing to be restricted while you exercise your rights. We will continue to process your data where there are grounds for proving, exercising, or defending legal claims.

**Right to portability** - If the processing is based on your consent or carried out for the performance of a contract concluded with you and also carried out by automated means, you have the right to receive from us your personal data that we have collected from you in a commonly used, machine-readable format. If you wish to do so and it is technically feasible, we will transfer your personal data directly to another data Provider. This right will not be applicable to processing carried out for the performance of a task carried out in the public interest or in the exercise of official authority.

**Right to object to processing** - If we process your personal data for the performance of a task carried out in the public interest or in the exercise of official authority vested in us, or if the processing is carried out on the basis of our legitimate interests or the legitimate interests of a third party, you have the right to object to such processing. Upon your objection, we will restrict the processing of your personal data and, unless we can demonstrate compelling legitimate grounds for processing which override your interests, rights, and freedoms or for the establishment, exercise, or defence of legal claims, we will no longer process your personal data and delete your personal data. You have the right to object at any time to the processing of your personal data for direct marketing purposes, including profiling to the extent that it is related to such direct marketing. After objection, we will no longer process your personal data for this purpose.

**Right to lodge a complaint** - If you believe that the processing of your personal data is in breach of the Regulation or the Act, you have the right to lodge a complaint with one of the competent supervisory authorities, in particular in the Member State of your permanent residence, place of work or place of the alleged breach. For the territory of the Slovak Republic, the supervisory authority is the Office for Personal Data Protection, based in: Hraničná 4826/12, 820 07 Bratislava, Slovak Republic, website: <http://dataprotection.gov.sk>, Tel.: +421 2 323 132 20.

**Right to withdraw consent** - If the processing of your personal data is based on consent, you have the right to withdraw consent at any time. Withdrawal of consent does not affect the processing already carried out. If at any later time you decide that you would like to receive sales and marketing offers from us again about our products and services, you may re-grant your withdrawn consent (or lodge an objection) at any time by using any of the contact methods set out above.

### **9. Contact details of the Office and of the responsible person**

*Office for Personal Data Protection of the Slovak Republic*  
Hraničná 12  
820 07 Bratislava 27  
Business ID No.: 36 064 220

Registry office: Monday - Thursday: 8:00 a.m. - 3:00 p.m.  
Friday: 8:00 a.m. - 2:00 p.m.

Telephone consultations on data protection: +421 2 323 132 20  
Tuesdays and Thursdays 8:00 a.m. - 12:00 p.m.

Secretariat of the Head of the Authority: +421 2 323 132 11  
Secretariat of the Authority: +421 2 323 132 14, +421 2 323 132 34 (fax)  
Press officer: +421 910 985 794, [hovorca@pdp.gov.sk](mailto:hovorca@pdp.gov.sk)

Email :

- a) general: [statny.dozor@pdp.gov.sk](mailto:statny.dozor@pdp.gov.sk)
- b) for the provision of information pursuant to Act No. 211/2000 Z.z.: [info@pdp.gov.sk](mailto:info@pdp.gov.sk)
- c) website: [webmaster@pdp.gov.sk](mailto:webmaster@pdp.gov.sk)
- d) to submit requests for information pursuant to Act No. 211/2000 Z.z., on Free Access to Information, use the online form
- e) email address through which the Office will provide you with advice on personal data protection - it is intended for children, youth, students, teachers, parents who suspect that their personal data has been misused: [ochrana@pdp.gov.sk](mailto:ochrana@pdp.gov.sk)

A template for the initiation of a personal data protection procedure can be found on the website of the Office (<https://dataprotection.gov.sk/uouu/sk/content/konanie-o-ochrane-osobnych-udajov>).

### **10. Website security**

The <https://www.forfuture.sk> website uses an encrypted SSL connection for any user connection and transmission of any data, which prevents third parties from accessing the transmitted data while it is being transmitted on the Internet and the alteration of such data by third parties. The Operator's databases containing personal data are protected by encryption and non-public access data in accordance with state-of-the-art technical standards.